



CITY OF OTHELLO
 BUILDING & PLANNING DEPARTMENT
 500 E MAIN STREET, OTHELLO, WA99344
 Building Dept. 509.488.3302 City Hall 509.488.5686
 WWW.OTHELLOWA.GOV

Received By: _____

RENTAL HOUSING LICENSE APPLICATION

APPLICATION FOR:

COMMERCIAL RESIDENTIAL

OWNER INFORMATION:

Name: _____
 Mailing Address: _____
 City/State/Zip: _____
 Phone Number: _____
 Email Address: _____

IF APPLICABLE

An inspection is required, every 3 years. A City Inspector can complete this application as part of the licensing process (no additional fee), or you may hire a private inspector at your own expense. See OMC 4.40.020 for inspector qualifications. The landlord is required to give written notice to the tenant prior to scheduling the inspection see OMC 4.40.040(e) The written notice is available at City Hall or www.othellowa.gov.

Will you need a city inspector? Yes, When: _____ No **OR** Are you providing your own inspector? Yes No

RENTAL INFORMATION:

Rental Address: _____
 Parcel Number: _____
 Number of Units: _____
 Type of Rental: Single Family Duplex Triplex Apartment Other: _____

AUTHORIZATION:

Submittal of Inspection: By my signature, I certify that I am authorized to submit the information provided in this checklist to the City of Othello in accordance with the City of Othello Rental Housing Safety Inspection Program as authorized by OMC 4.40. I understand this rental property must comply with all the provisions of the Rental Housing Safety Inspection Program and that I will be required to submit a certificate of inspection no later than once every three years for this property. I also understand that knowingly submitting a falsified certificate of inspection is a gross misdemeanor punishable by a fine up to five thousand dollars (\$5000). I hereby certify under penalty of perjury under the laws of the State of Washington that the forgoing is true and correct.

Signature: _____ Date: _____